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## Fw: 2014 W-2 Forms Now Available

1 message

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**From:** Payroll Services <[payrollservices@georgetown.edu](mailto:payrollservices@georgetown.edu)>

**Date:** Fri, 23 Jan 2015 14:29:11 +0000 (GMT)

**Reply To:** [payrollservices@georgetown.edu](mailto:payrollservices@georgetown.edu)

**Subject:** 2014 W-2 Forms Now Available

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GEORGETOWN UNIVERSITY

Payroll Services

Dear Students,

Starting today the 2014 W-2 forms are now accessible in the Georgetown Management System (GMS) for viewing and downloading. The 2014 W-2 form will only be available to those students who were employed by Georgetown University during 2014. To locate your W-2 forms in the system, please take the following steps:

- Login to GMS and on the Home Page click on the **Pay worklet**.
- Under the **View** section, select the **My Tax Documents** link.
- Under **Tax Year** locate **2014** then select the **View/Print** button to obtain a copy of the W-2 form

**Please note - if you are currently not employed by Georgetown University, you will not be able to login to GMS to view or download the form.** If you are unable to obtain the form in GMS, it has also been mailed to your primary home address that is on file with the University Registrar.

If you have any questions regarding your 2014 W-2 form, please email Payroll Services at [payrollservices@georgetown.edu](mailto:payrollservices@georgetown.edu).

Thank you,

Claudette Richardson  
Director of Payroll Services

Charles DeSantis  
AVP, Benefits, Payroll & Wellness  
Chief Benefits Officer